



# The Making of a Family Historian

Legacies, LLC | Personal, Family & Organizational Historians

Join a global classroom for dynamic discussion, lifelong learning and family history making.

# The Making of a Family Historian From Inspiration to Celebration

There's no time to lose capturing a life or family story. There is healing and celebration, discovery and closure in this timeless expedition.

This course is a beginner's journey from organizing, researching to writing and publishing family histories.

This in-depth on-line learning is designed to give participants the framework, tools and confidence to tackle their own family history projects.

Four modules are comprised of four-five classes per module. The series is structured to be taken in its entirety or separate modules as needed.

## ***Setting the Stage*** (1 Class)

Module One: (4 Classes)

***Let's Get Started Organizing. Creating Order from Chaos.***

Module Two: (5 Classes)

***Let's Get Started Researching. Old School! New School!***

Module Three: (4 Classes)

***Let's Get Started Writing. Story by Story.***

Module Four: (4 Classes)

***Front Matter. Back Matter. Putting It All Together.***

Join Mary Patricia Voell, personal historian, professional speaker, adult educator and family history coach as she helps you celebrate your family story.

## REGISTRATION

AM and PM Online Face to Face Zoom Classes are held weekly.

To register or explore other programs and presentations provided by Legacies visit our website [legaciesstories.com](http://legaciesstories.com) or for registration information [LegaciesClasses@gmail.com](mailto:LegaciesClasses@gmail.com)

Contact Mary Patricia Voell at [info@legaciesstories.com](mailto:info@legaciesstories.com).

*"Someday, no one will  
remember what I remember."  
Donald Hall | Essays after  
Eighty*

## COURSE OUTLINE

### **SETTING THE STAGE.**

#### **Course Content**

Genealogy and Family History | Why We Want to Tell our Story | What Motivates Us | The Payoff | On Time | On Lost Stories | On Memory | On Science and Research | For A Future Yet Unknown

### **MODULE ONE – Four Classes**

#### **ORGANIZING. CREATING ORDER FROM CHAOS.**

There is proven methodology for organizing and managing family history and genealogical work. During these face-to-face hands-on workshops learn how to pull together the multitude of papers and photos to more efficiently manage, search and share your family treasures.

#### **Course Content**

First Things First | Strategies & Systems for Organizing | Oh No! Not More Files | Forms & Charts for the Journey | The Phoebe Method. | Organize Early and Often | Preserving Heirlooms | Photos | Saving & Storage | Tools & Tips for Staying Organized | Disaster Planning | Old School. New School. Knowing Your Resources | The Three P's for A Well Organized Historian.

### **MODULE TWO – Five Classes**

#### **RESEARCHING. OLD SCHOOL! NEW SCHOOL!**

So many resources. So much information. Learn how to fine tune your research, explore on-line sources, and discover local possibilities of valuable information.

#### **Course Content**

Where to Begin? | The Language of Genealogy | What's in a Name | Knowing Your Resources & Gathering Your Tools | Oral Histories & Interviews | Capturing, Entering & Transcribing | Search Tips | Onsite & Online | Vital Records | Birth, Marriage, Death Records | Divorce and Adoption | Federal, State & Local Government Records | Census Records | Naturalization & Military Records | Ethnic Resources | Wills, Probate, Land, Tax and Court Records | Libraries & Collections | Churches | Cemeteries | Passenger Lists | Brick Walls | Beyond Vital Records | Directors, Newspapers, Maps | Family Tree Software.

### **MODULE THREE - Five Classes**

#### **WRITING. STORY BY STORY**

Using the Guided Autobiography model we venture into the writing of your own story or the story of a loved one. It begins with one story at a time and it's never too early ... or too late to start the ultimate gift that lives far into the future.

#### **Course Content**

Types of Narratives | Writing Overview | Taking the First Step | Timelines and Storyboards | Thinking Outside the Data | Your Inner Critique | What's Holding You Back? | Gaining Confidence | Get Ready! Get Set! Write! | Timelines & Storyboards | Historical Context | From the Past, Through the Present, Into the Future

### **MODULE FOUR – Four Classes**

#### **FRONT MATTER. BACK MATTER. PUTTING IT ALL TOGETHER**

#### **Course Content**

Proofing & Editing | Sources & Verification | From Transcript to Manuscript | Self-Publishing | Photos | Printing | Back-Up | Kids & Genealogy | Costs | Hiring Professionals

# Registration Form

Full Name \_\_\_\_\_ (Please Print)

Phone Number (Area Code) \_\_\_\_\_

E-mail \_\_\_\_\_

The times for all of the classes listed are in CST (Central Standard Time). Select the Module(s) you intend to take then choose the time best suited for you.

## The Making of a Family Historian Modules

- |  |                  |
|--|------------------|
| <input type="checkbox"/> Setting the Stage   | <b>\$ 30.00</b>  |
| <input type="checkbox"/> Module One: Organization   Creating Order from Chaos   4 Classes            | <b>\$ 120.00</b> |
| <input type="checkbox"/> Module Two: Research   Old School. New School.   5 Classes                  | <b>\$ 150.00</b> |
| <input type="checkbox"/> Module Three: Writing   Story by Story.   5 Classes                         | <b>\$ 150.00</b> |
| <input type="checkbox"/> Module Four: Front Matter   Back Matter & Everything In-Between   4 Classes | <b>\$ 120.00</b> |
| <input type="checkbox"/> Entire Series (All Modules)   | <b>\$ 570.00</b> |

**Total** \$ \_\_\_\_\_

## **SETTING THE STAGE**

Wednesday, January 6, 2020

Time: Morning 10:00 - 11:00 or Evening 7:00 – 8:00 Central Time

### *Module One*            **ORGANIZATING | Creating Order from Chaos**

Wednesday, January 8, 15, 22, 29, 2020

Morning: 10:00 – 12:00 AM or Evening: 7:00 – 9:00 PM Central Time

### *Module Two*            **RESEARCHING | Old School! New School!**

Wednesday, February 5, 12, 19, 26, March 4, 2020

Morning: 10:00 – 12:00 or Evening: 7:00 – 9:00 Central Time

### *Module Three*            **WRITING. Story by Story**

Wednesday, March 18, 25, April 1, 8, 15, 2020

Morning: 10:00 – 12:00 or Evening: 7:00 – 9:00 Central Time

### *Module Four*            **FRONT MATTER | BACK MATTER**

Wednesday, April 29, May 6, 13, 20, 2020

Morning: 10:00 – 12:00 or Evening: 7:00 – 9:00 Central Time

**Note:** A Tech Check session will be held prior to your class to make sure you are able to participate fully.

## **About Our Classes**

### **Zoom Video Communications**

The On-Line Classes are held using ZOOM Video Communication, a U.S.-based company operating from San Jose, California that provides cloud-based video communications. Offering both cloud meeting and webinar software, Zoom is most known for Zoom Video Conferencing, also referred to as "Zoom" by users combines video conferencing, online meetings, and mobile collaboration into one platform.

One need not have a Zoom account to register and participate. A ZOOM log in e-mail will be sent prior to each class and participants simply click and run to enter the private classroom. If you would like to check it out beforehand visit [zoom.us](http://zoom.us).

### **Payment Options**

**Online Registration.** Complete Registration Form and make payment online through PayPal.

**Mail-in Check.** Print out Registration Form and mail to: N4998 County Road K., Fond du Lac, WI 54937. Make check payable to Legacies, LLC.

Fees include The Making of a Family Historian E-Book materials accessible via direct e-mail or Dropbox.

### **Refund Policy**

A full refund will be issued if requested ten days prior to first class. No refunds or credits will be issued after that date. All refunds must be requested by e-mail or phone.

### **Contact Info**

To register or explore other programs and presentations provided by Legacies, visit our website at [www.legaciesstories.com](http://www.legaciesstories.com) or contact Mary Patricia Voell at [legaciesclasses@gmail.com](mailto:legaciesclasses@gmail.com).

## **ABOUT MARY PATRICIA VOELL**

Founder and owner of Legacies, LLC | Personal, Family & Organizational Historians whose sole mission is to help others capture and preserve their stories. Since 2001, "before it's too late" became my mantra and inheritance to create vehicles of storytelling and preservation as a writer, trainer, speaker, and producer using over 40 professional chapters in fundraising & development, marketing & public relations, theater and music as the tools of my trade. Education includes advanced degrees from UW-Milwaukee in Interpersonal Communication and Adult Education having taught at the Milwaukee School of Engineering and Marquette University, coursework in Life Review and Reminiscence from UW-Superior, and Guided Autobiography to name a few.

